

MADISON COUNTY  
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Wallace  
Job title deputy sheriff Employee <sup>id</sup># 4989  
Effective Date 5-10-2020

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: deputy sheriff To Position: deputy sheriff  
Rate of Pay \$ 18.75 An hour Rate of Pay \$ 19.40 An hour

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

\* employee has completed one year of service \*

**Approval of Elected Official or Department Head**

Printed Name Jeremy Williams Signature [Signature] Date 4/24/2020

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Madison County Detention Center Employee Name Pennie Wilcher  
Job title Detention Officer Employee SS # 6791  
Effective Date April 28, 2020

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: Detention Officer To Position: Detention Officer  
Rate of Pay \$ 14.50 Rate of Pay \$ 15.50  
- One year Raise

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Major Jeff Husted Signature [Signature] Date April 27, 2020

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

P.O. Box 113  
Canton, MS 39046-0113

Canton Fax: 601-859-0322  
Ridgeland Fax: 601-898-0731

# Kay Pace

Tax Collector  
Madison County

Canton: 601-859-5226  
Flora: 601-879-9537  
Ridgeland: 601-856-4472  
Toll Free: 800-428-0584

Office Tax Collector Employee Name Amy Hayman  
Job title Deputy Collector Employee SS # \_\_\_\_\_  
Effective Date 5-1-2020

### Hire

Full-time  Part-time  Temporary  Hourly  Salaried   
replacement  new position

Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

### Promotion

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ 16.50

### Termination

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

### Approval of Elected Official or Department Head

Printed Name Kay Pace Signature [Signature] Date 5-1-2020

Forward to Administration for Paperwork Processing

### Administrative paperwork

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Madison County

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Ridgeland: 601-856-4472  
Toll Free: 800-428-0584

Canton Fax: 601-859-0322  
Ridgeland Fax: 601-898-0731

Office: Tax Collector Employee Name: Kathryn Irving  
Job title: Deputy Collector Employee SS #: \_\_\_\_\_  
Effective Date: 5-1-2020

### Hire

Full-time  Part-time  Temporary  Hourly  Salaried   
replacement  new position

Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

### Promotion

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ 16.50

### Termination

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

### Approval of Elected Official or Department Head

Printed Name: Kay Pace Signature: [Signature] Date: 5-1-2020

Forward to Administration for Paperwork Processing

### Administrative paperwork

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